CAPM STUDY GROUP Session 88

Date:
Jan 24, 2024

PROJECT CERTIFICATIONS

AGENDA

- Introduction
- Agenda
- Drag & Drop
- Learning: **8 Weeks Study Plan**
- Announcements/PRO Study Group/Success Story
- Challenging Questions
- Next Steps/Q&A

GIFT to all participants ☺

Mock Exam Simulator Access – 30 days FREE

How?

1. **Like 1 Newsletter article**
2. **Share 1 Newsletter**
3. **Tag Me on the Sharing**

https://www.linkedin.com/newsletters/agile-admiral-7031261652171804672/

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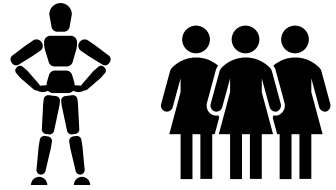
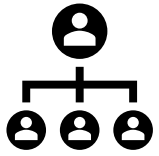
INTRODUCTION

- Gabor Stramb, PMP
- Program Manager, PMP since 2018
- 15+ years of PM experience, MS in Project Management
- Passionate about Project Management
- Career Path & PM “know-how” & beyond certifications

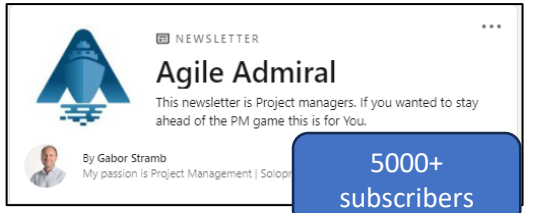


1-on-1 Coaching & PRO Study Groups

Project Management Institute.



PMI Chapter Study Groups



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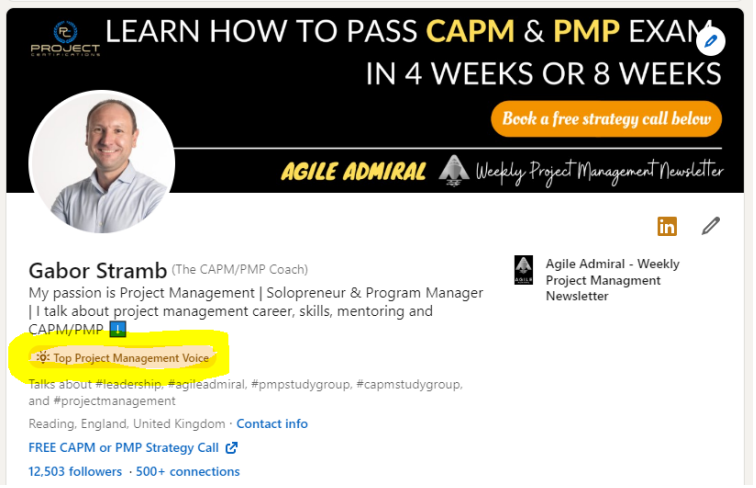
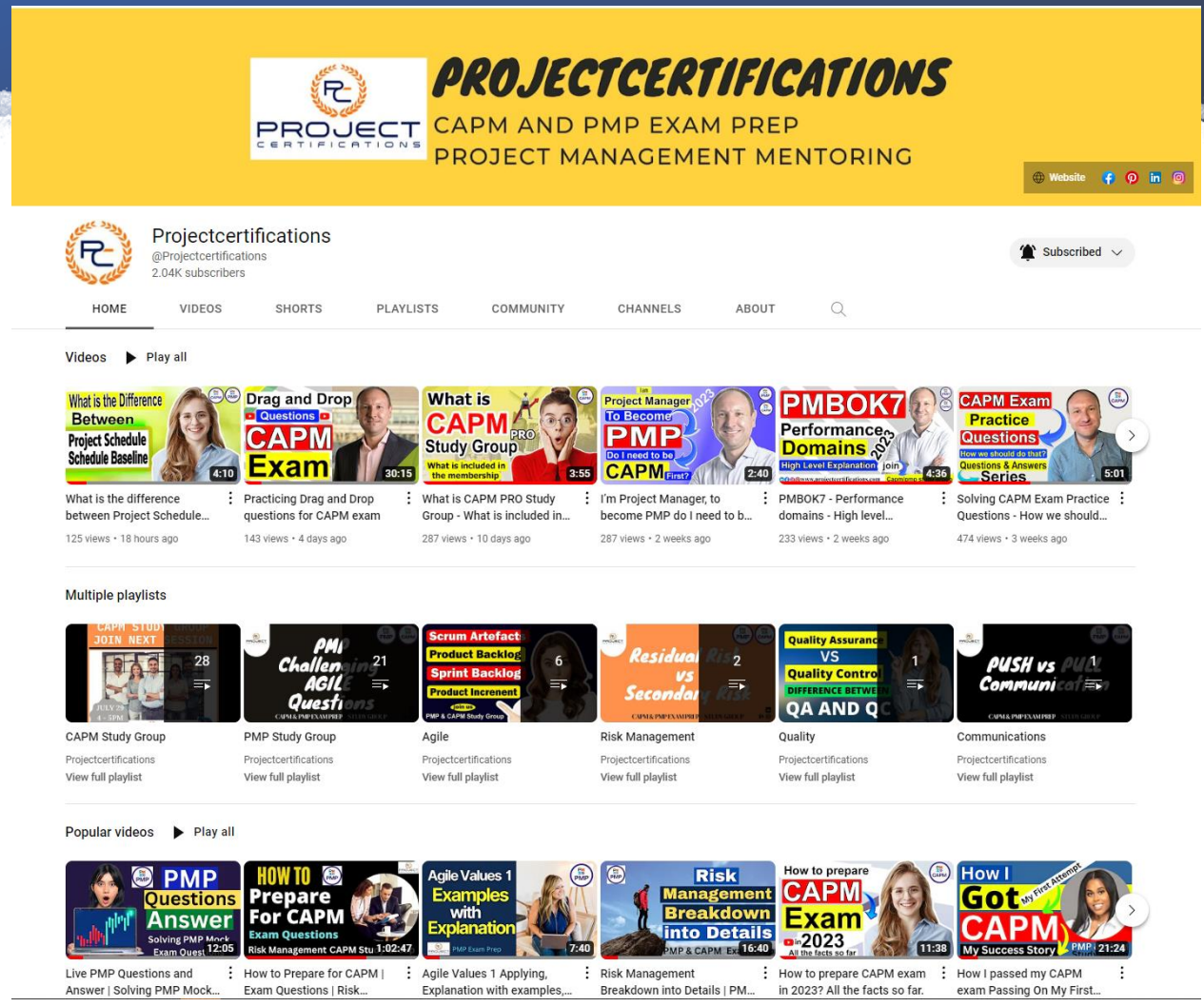


YouTube – Please subscribe ☺



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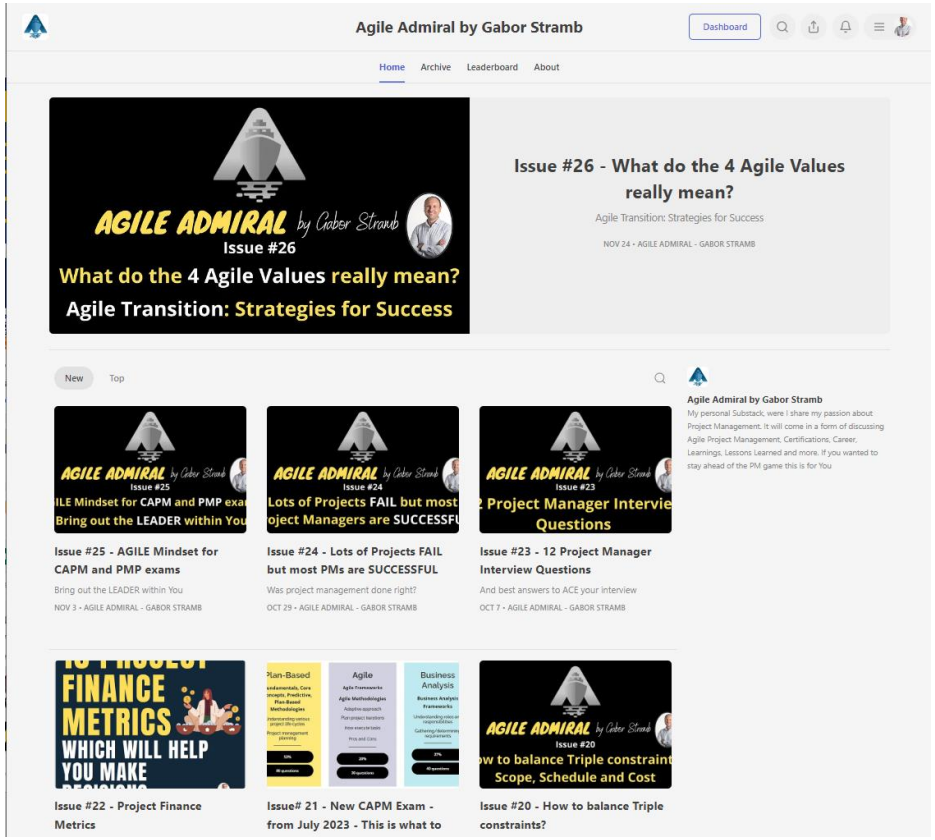
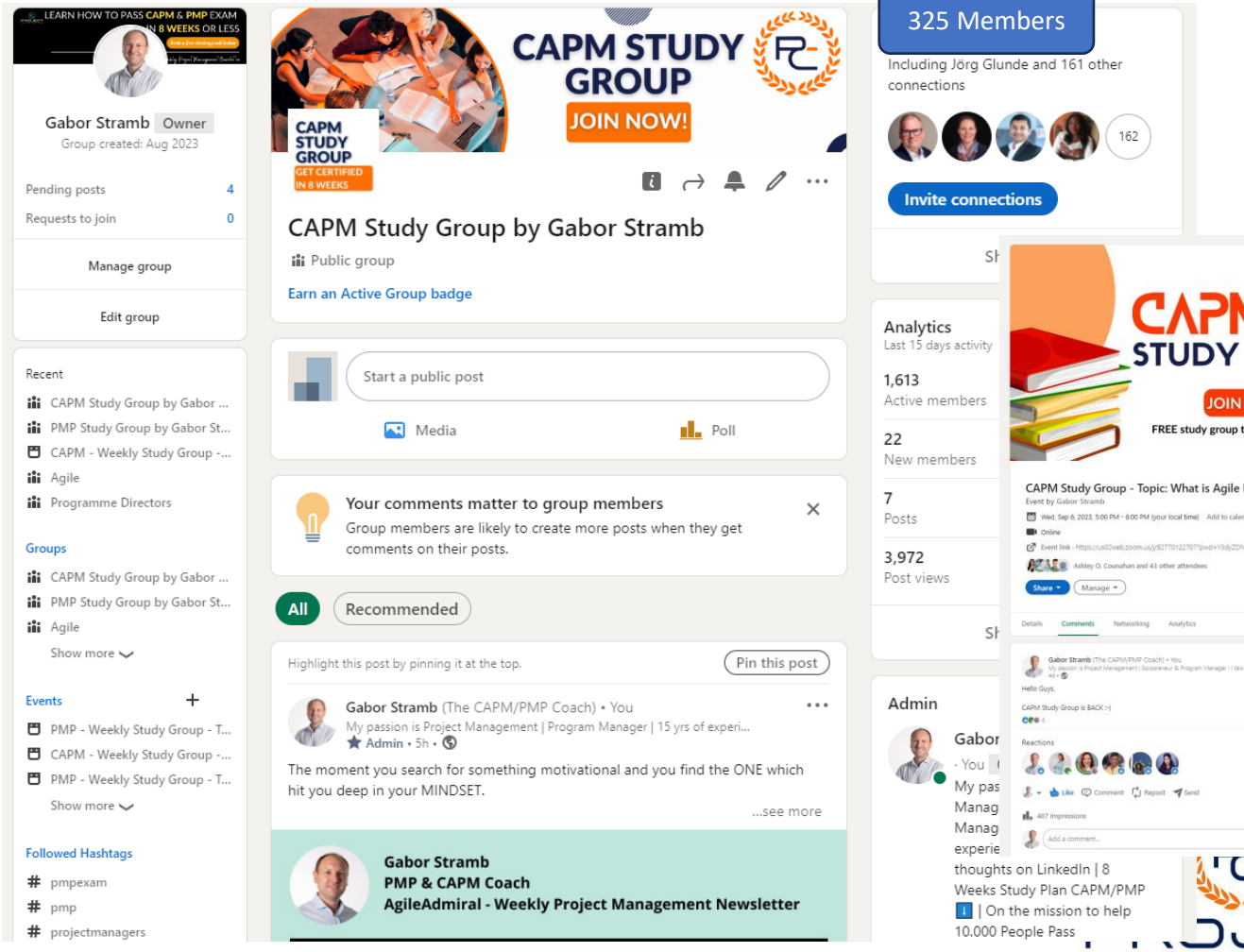
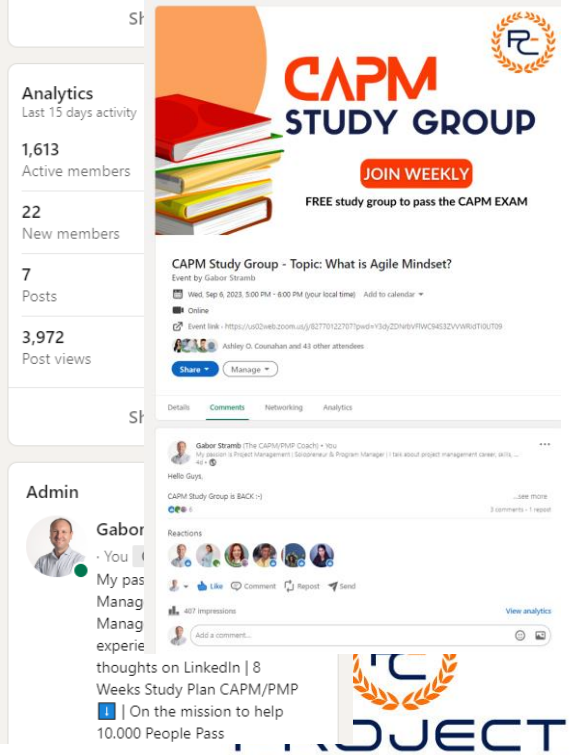
HOW TO BE NOTIFIED ABOUT UPCOMING CAPM STUDY GROUP SESSIONS?
No Calendar Invitations ☺

WEEKLY NEWSLETTER





325 Members



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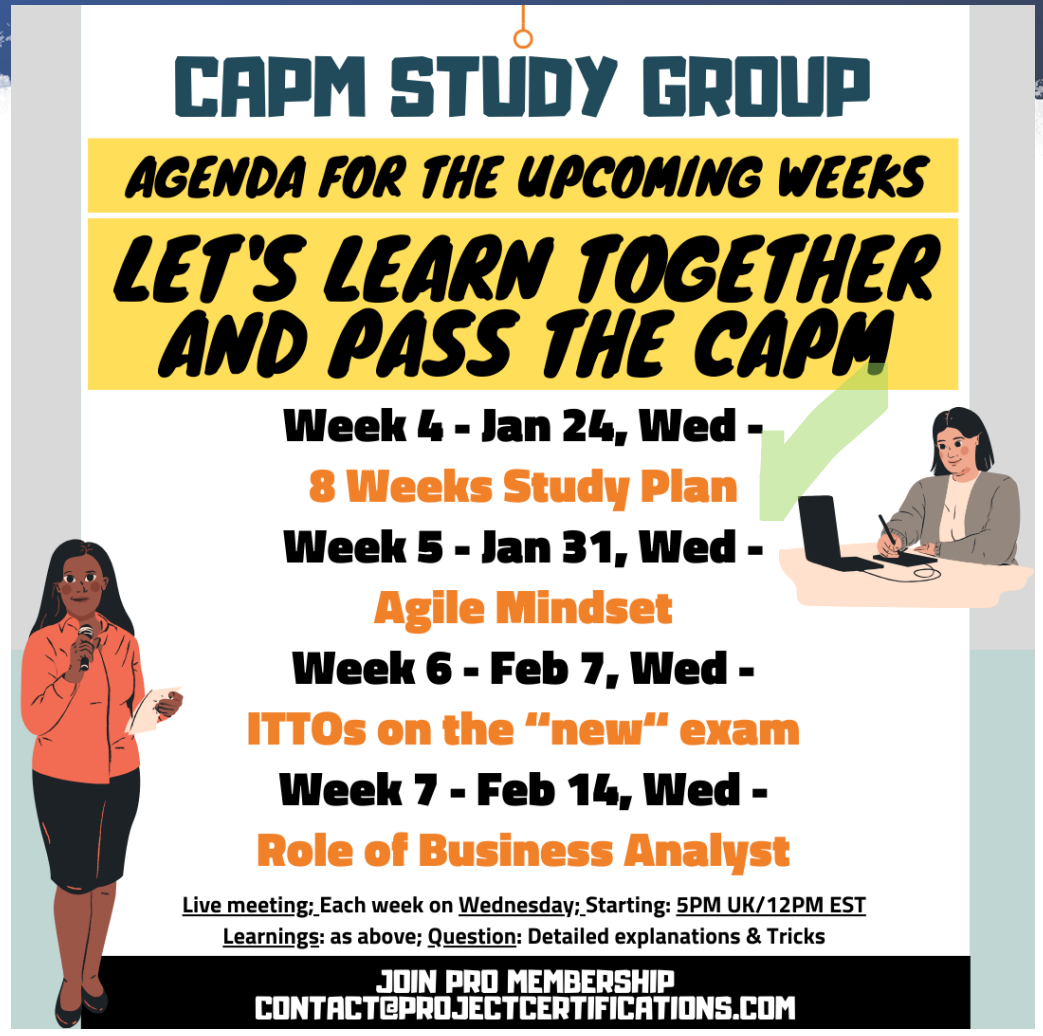
Agenda

Thanks voting ☺



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Success Stories

YOGESH GOSAVI • 1st
Supply Chain Professional, Certified Associate in Project Management (CAP...
4d • Edited •

I'm elated to share a significant milestone in my professional journey - I've officially earned the Certified Associate in Project Management (CAPM)®

Many thanks for the learning journey to Andrew Ramdayal , highly recommend your CAPM course on Udemy, CAPM Simulator on tiaexams.com.
Your #1 Secret of Blue & CAPM/PMP Mindset worked during my exam today.

Many thanks for the learning journey to Gabor Stramb , your support & guidance on my learning journey helped me to achieved this milestone.
your recommendation of Pocket Prep , weekly CAPM group discussions & 30 Min zoom call is secret formula for this achievement.

Pocket Prep & Udemy thanks for providing all your support in achieving this milestone .

looking forward to associate with you both again for my PMP certification preparation in coming months.

#projectmanagement #capm #pmi

Joshua Bowers • 1st
Program & Operations Manager | CAPM | I Build and Manage Impactful Pro...
1d • Edited •

Exciting times😎

Thank you to Gabor Stramb, Kuanza Johnson, and Joseph Phillips for all the guidance to make this possible!

You and 28 others 11 comments

Charlyene W. Botley is 😇 feeling blessed.
21h •

I passed my CAPM about three hours ago. Gabor, my meeting with you point in my preparation. Thank you!

Everytime

Everytime I
Very great s

k

group made a bi
s he shares, pa
ped me pass th

3

Gabor Stramb
PMP & CAPM Coach
AgileAdmiral - Weekly Project Management Newsletter

Congratulations!

OC **OREVAOGHENE CHUKWUMA**
2 reviews GB

★★★★★

I was struggling with a plateau score...

I was struggling with a plateau score on my practice tests. I scheduled a call with Gabor on the 11th of January 2024 and he gave me useful advice on how to improve my score on practice tests and how to navigate the exam, which I implemented. This was instrumental to me passing the CAPM exam today. Thanks Gabor.

Why CAPM exam is very challenging?
Exam Based around 4 different domains
PMBOK7, Process Practice Guide
Agile Practice Guide, Business Analysis Guide

Thank you!

RA **Renz Alfred Fernando**
2 reviews PH

STUDY GROUP

4 hours ago

sightful

or free weekly exam session, it gave me practical tips and strategic
o frame perspective to my study sessions, what to study, and what
be useful. I also checked his 8 week plan and I tailor it to my study
bor instill the kind of confidence in my study that "I am on the right
his actual experiences taking PMI exams, and especially in
t resources which are affordable and would suffice to pass the
that you ask him questions during the Zoom meetings to personally
om him. Highly recommended!

.

3

4 hours ago

y CAPM exam

CAPM at the first attempt after taking part in Gabor's group
s 10-week study guide. I found he really made it clear where and
our efforts most effectively to pass the exam, and made the
less stressful than it appears at first. Gabor also followed up as
checked in on my progress. Very helpful and supportive!

a week left to prepare! I passed with 11
of 13 areas above target!

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Success Story – Orevaoghene/Renee

- Exam date: 17th January, did it online, next day results arrived
- When did you started exam prep? Started by October 24, all together 8-10 weeks exam prep, studied 3 days per week, min 2 hours
- Prep materials: started with google course; then switched to Joseph Philipps course, and regular joined weekly study group – "highly recommend to everyone to be on the study group, understanding PMI mindset" + Gabor's MobileAPP Mock Test
- What was your passing %? Highest 90% - around 5 full mock exam
- Exam experience? No breaks, completed 80 min earlier
- Lesson learned:
  - If you do exam online, make sure room is clean and good internet, make sure you test the system again, 30 minutes before; Google course not worth towards CAPM;
  - Spend time to understand concepts -> think as a project manager
  - Definitely, book a call with Gabor ☺

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Success Story – Renee

- Exam date: 23rd January, did it in test center, get the result at the center, printout
- When did you started exam prep? Started Nov 4th, all together 3 months; 3 hours study per 5 to 7 days per week
- Prep materials: PMI basics materials(course), PMBOK7, Agile Practice Guide, BA guide, Peter Landini book including questions; Lots of YouTube videos from Gabor; TIA simulator, Pocket Prep
- What was your passing %? Highest 78%; Attended weekly study group ☺
- Exam experience? After 75 questions did 10 minutes break; got a whiteboard; 75 questions completed in an hour;
- Lesson learned:
  - Take online course via Udemy
  - Make sure you not “burnout” the exam, take rest
  - Don’t study definitions, focus on situational questions
  - Had 7 calculation questions – SV/CV/CPI/SPI – but don’t need it to use calculator

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DRAG & DROP
Follow the Sequence

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Match the Project Management method with the term.

Predictive

Predictive

Predictive

Predictive

Predictive

Agile

Agile

Agile

Agile

Business Case

Scrum Master

Scope Baseline

Burndown chart

Critical Path

Backlog

Quality audit

Risk Register

Retrospective Meeting

D&D 1

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BOOK A CALL 30 MIN

https://calendly.com/gabor_stramb/free-capm-or-pmp-exam-strategy-call

FREE CAPM or PMP Exam Strategy Call

Calendly

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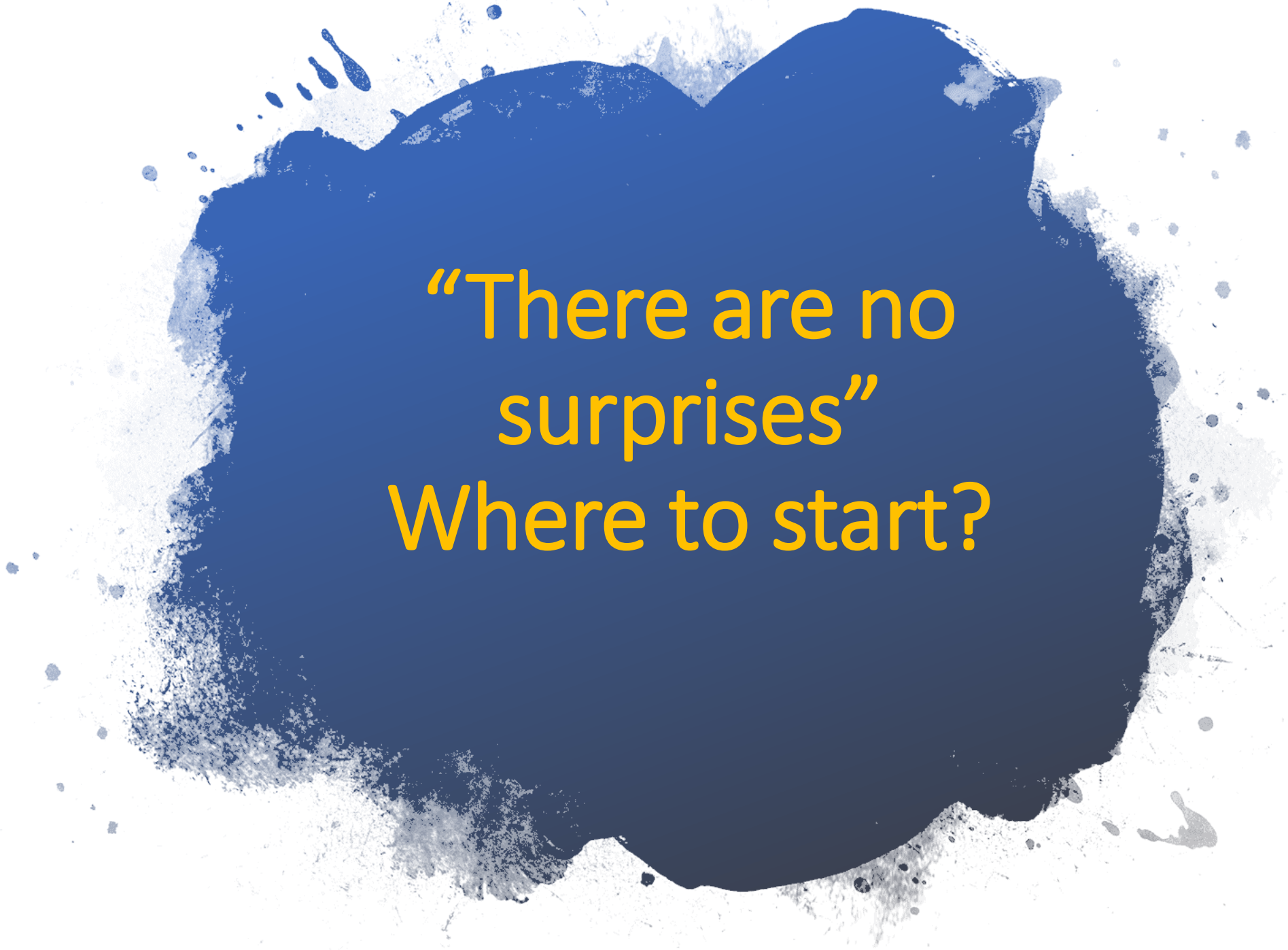

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THREE Steps Approach

1. Understand Prerequisites
2. Learning Concept
3. Do I have the right materials?

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Understand Prerequisites

CAPM –
Project Management
(Entry Level)

Why should you choose it?

- Best suited for professionals, who are new to Project/Team management.
- Gives you the knowledge and confidence to handle bigger and more complex projects.

Prerequisites
- Have at least 23 hours of project management education

– PMP
Project Management

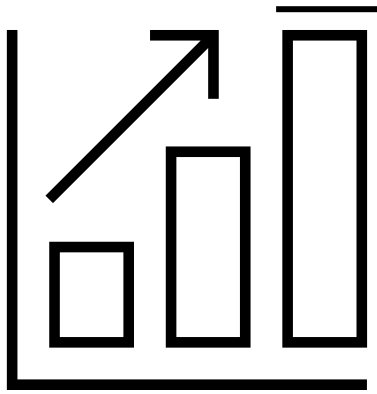
Why should you choose it?

- Provides credibility and meat to your resume enabling career growth.

Prerequisites
- 36 months of experience leading projects within the past eight years
- 35 hours of project management education/training or CAPM® certification

Learning Concept
Mindset: “The higher I score the likelihood I PASS is also HIGHER”

“Peak Point”
80% passing rate



HOW?

Exam Content Outline

Learning Cycle

- Course
- Bootcamp
- Training
- Books

Validation Cycle

- Mock exam simulator

This is not university studies!

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NEW FORMAT

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EXAM CONTENT OUTLINE – NEW DOMAINS

Domain	Percentage of Items on Test
I. Project Management Fundamentals and Core Concepts	36%
II. Predictive, Plan-Based Methodologies	17%
III. Agile Frameworks/Methodologies	20%
IV. Business Analysis Frameworks	27%
Total	**100%**

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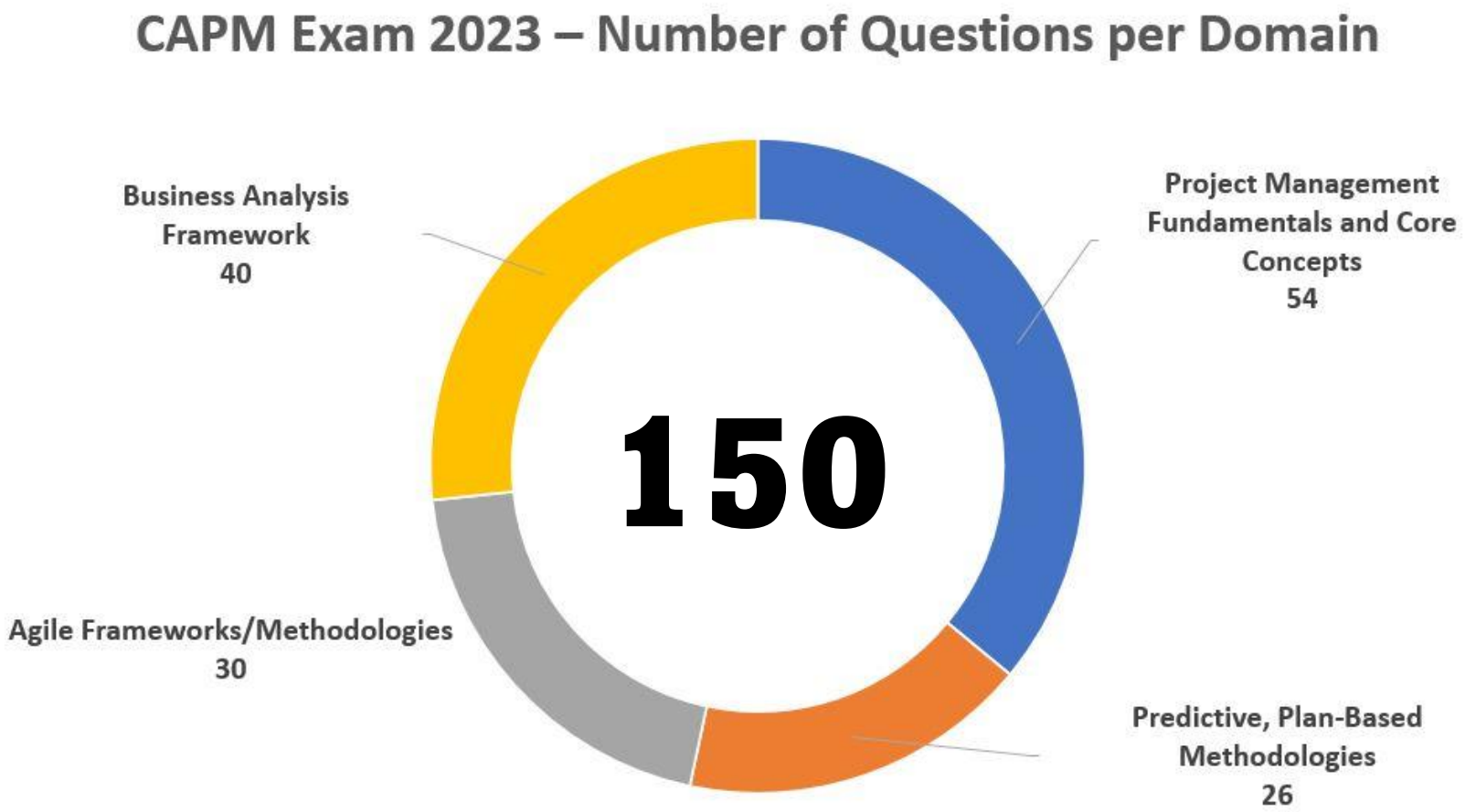
EXAM CONTENT OUTLINE – NUMBER OF QUESTIONS



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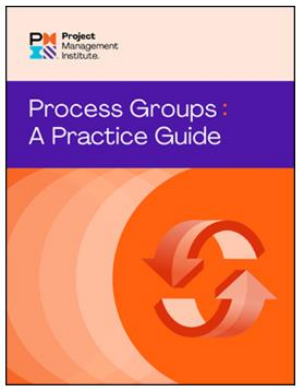
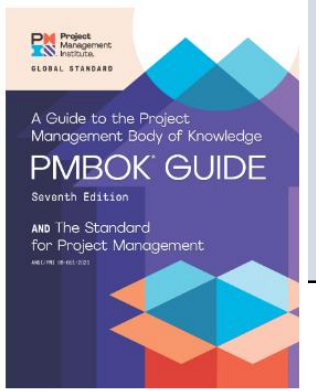
EXAM CONTENT OUTLINE – RESOURCES NEED IT

80 questions

PROCESS GROUP PRACTICE QUIDE



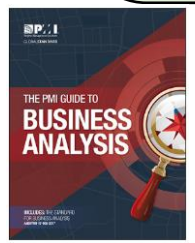
PMBOK7

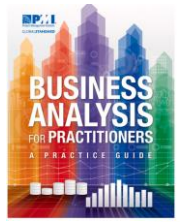


40 questions

PMI GUIDE TO BUSINESS ANALYSIS

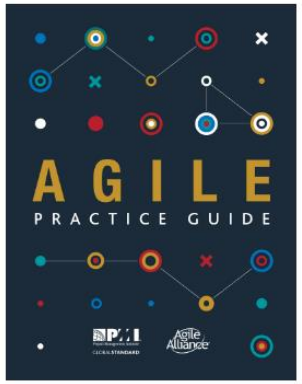
BUSINESS ANALYSIS FOR PRACTITIONERS: A PRACTICE GUIDE





30 questions

AGILE PRACTICE GUIDE



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How to prepare? The know-how

1. Understand the exam requirements
2. Review and study the exam content outline
3. Have the right exam prep materials
4. Form a plan which is “doable” for You
5. Practice questions
6. Pass the exam

Click here: udemy exam simulator

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What are the best exam prep materials?

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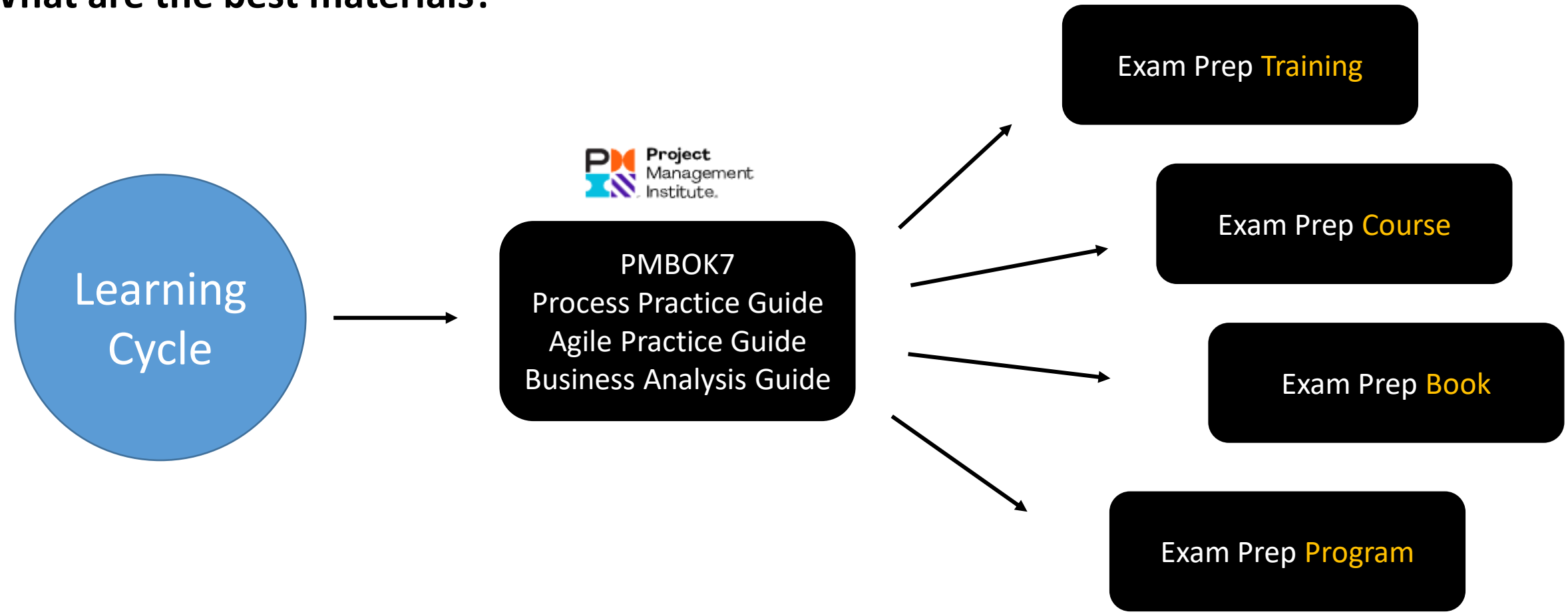
What are the best materials?



To complete learning cycle you need only one – PMI materials or Course or Training

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What are the best materials?

Do not rely on **FREE** materials
Do not use **PMP** exam prep materials – it is not related

PMI	Book	Course/Training	Other
Process Practice Guide Agile Practice Guide PMBOK7 Business Analysis Guide PMI Study Hall	Rita Mulcahy – 5th edition James Lee Haner – All in one – CAPM exam prep book	Rita Mulcahy – Exam prep system Joseph Philipps –CAPM exam prep course(Udemy)	5 days courses Coaching programs 8 weeks prep ☺

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Best Mock Test Simulator APP

https://play.google.com/store/apps/details?id=tech.peakbit.pm_exam_prep.capm

https://apps.apple.com/us/app/pm-exam-prep-capm/id6466432869

PM Exam Prep - CAPM

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In-app purchases

- Optimized for different mobile phone types
- Detailed historic results analysis
- Statistics by area - Agile/Predictive/Business Analysis
- Study reminders
- Exam day countdown
- Question of the day
- Drag & drop of the day
- Overall testing results - All time score %
- Study streak for keeping motivation high
- Drag & Drop: 60+ questions in different complexity: Easy/Medium/Challenging
- 700 Mock exam questions to test your knowledge

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GIFT to all participants ☺
4wks-8wks-10wks
STUDY PLAN

Exam Prep in less then 10 weeks

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8 Weeks study plan

- Wk1 – Agile – Values/Principles;
- Wk2 – Business Analysis
- Wk3 – Waterfall & PMBOK7
- Wk4 – Waterfall & PMBOK7
- Wk5 – Recap; 30q's + Full mock exam aka "Reality check"
- Wk6 – Recap; 40q's
- Wk7 – Recap; 50q's + Full mock exam aka "Reality check"
- Wk8 – Recap; 60q's

Exam Strategy
A: 50q-50q-50q
B: 75q-75q

How many days I should study?

- Between, 5 to 6 day a week. One day OFF is a must have to avoid burnout.

How long I should study on each study day?

- Good, 90 minutes.

Questions – Passing % – Aim for 80% passing rate before the exam
Secret Sauce: try split your day into two. Morning/Afternoon session

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SUMMARY

	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8
Learning	Agile – Values/ Principles;	Business Analysis	Waterfall/ PMBOK7	Waterfall/ PMBOK7	**X**	**X**	**X**	**X**
Questions	**X**	**X**	**X**	20 question/ study day	30 question/ study day	40 question/ study day	50 question/ study day	60 question/ study day
Mock Exam	**X**	**X**	**X**	1 Full Mock	**X**	1 Full Mock	1 Full Mock	**X**
Pass %				50% passing rate	55% passing rate	60% passing rate	70% passing rate	80% passing rate

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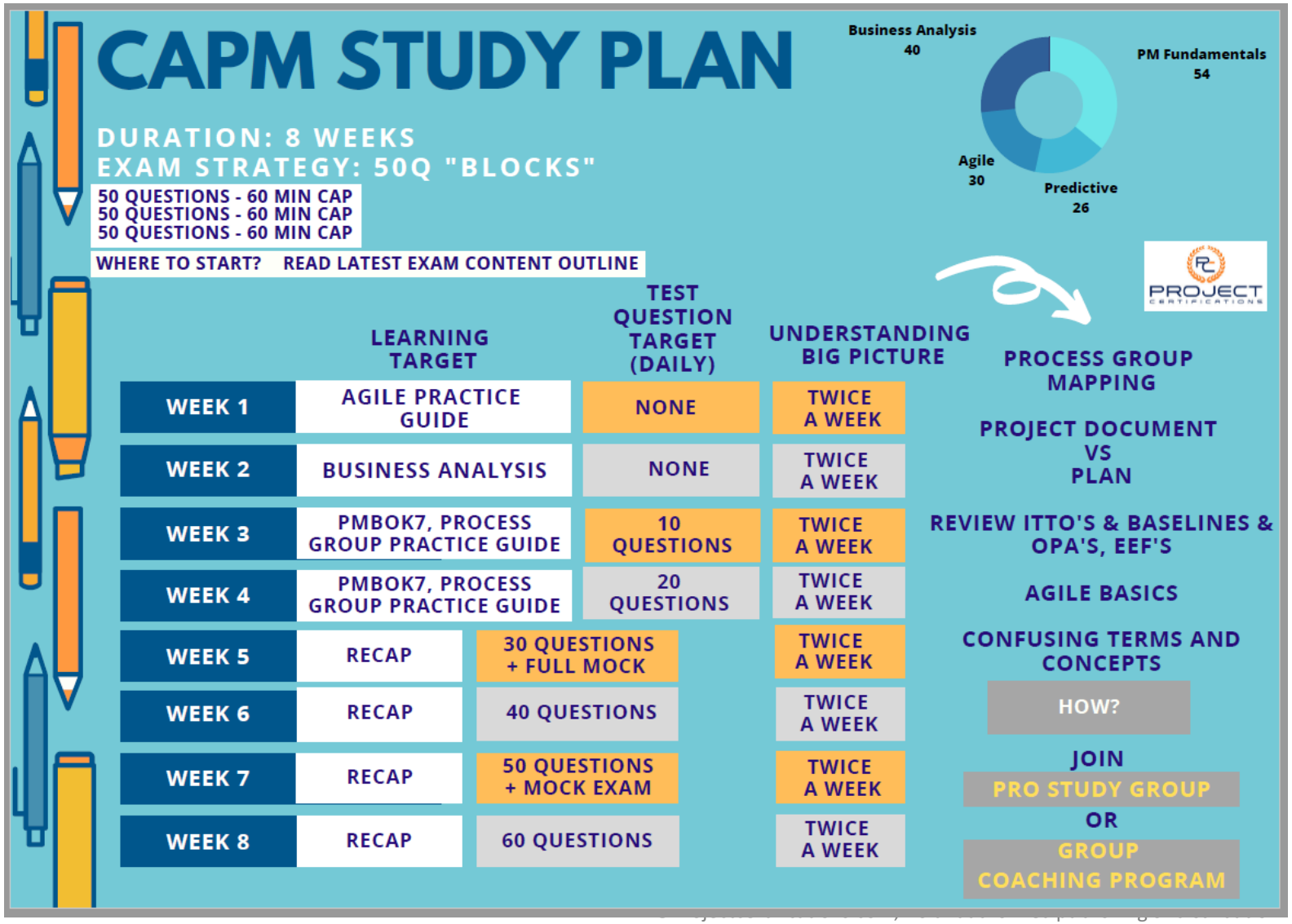
NEW EXAM FORMAT – 8 weeks plan



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BOOK A CALL 30 MIN

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FREE CAPM or PMP Exam Strategy Call

Calendly

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QUESTIONS

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Question Patterns

Pattern 1

Best Practice Question

- Question description is general
- Referring to a definition or a process
- Look for keywords: characteristic; which is not…..?; what should you do first….?;

Pattern 2

Specific Question, Solving Specific Problem

- Description defines a unique situation with a specific problem
- Amongst the answers look for a “real” next step, “real” action
- Look for keywords: there is 2 weeks delay; we decided to optimize resources

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Question
Agile/Waterfall /Business Analysis
Question
Next step? Elimination

Question 1

A project manager in an agile software development project finds it hard to leave decision processes to the team. As the project is under time pressure, the person makes decisions for and then tries to sell them to the team. While this approach indeed accelerates the project, there is growing dissatisfaction among the team members. Which behavior by the project manager would have been more appropriate?

A) Command and control

B) Servant-leadership

C) Top-down leadership

D) Use of control accounts

Correct Answer is B.

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Question
Agile/Waterfall /Business Analysis
Question
Next step? Elimination

Question 2

A project manager spent some days to create a multi-page document, which he called project charter. The document should have been issued by the project sponsor. The sponsor found the document outsized and asked for a condensed document. Which of the following is usually not an element of the project charter and can therefore be removed from the document?

A) The authority level of the project manager

B) Detailed control account and work package descriptions

C) The business need that the project was undertaken to address

D) High-level risks

Correct Answer is B.

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Question
Agile/Waterfall /Business Analysis
Question
Next step? Elimination

Question 3

With your team you are using judgment from subject matter experts early during initiation to discuss perceived project risks. There is a number of experts from different disciplines available. You want to create a conversational setting to allow them to discuss their different views on the project and its risks. Which of the following techniques can ensure best that the different perceptions and opinions are contributing to the expert discussion?

A) Peer review

B) SWOT analysis

C) Focus group

D) Monetary value calculation

Correct answer is C.

udemy

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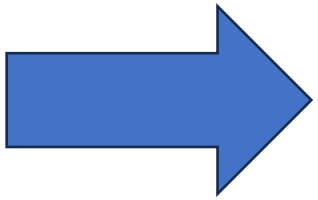
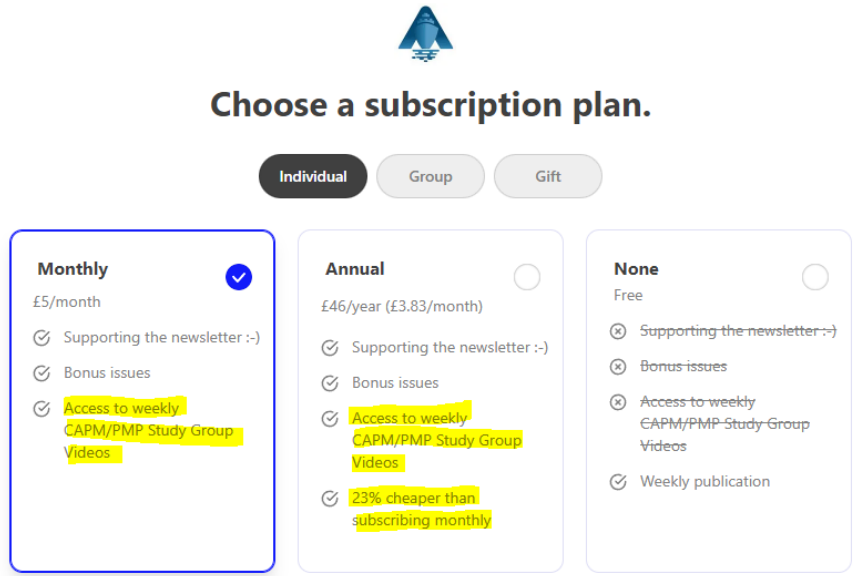
Get Access to ALL STUDY GROUP VIDEOS, cost of a





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NEXT STEPS
Q & A

Please Write a Short Feedback ☺

GIFT to all participants ☺
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How?
Like 1 Newsletter article
Share 1 Newsletter
Tag Me on the Sharing
https://www.linkedin.com/newsletters/agile-admiral-7031261652171804672/

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I helped over 357 professionals to pass CAPM/PMP ☺

4.9

1-on-1 Coaching

JOIN NOW

My Coaching Client Guarantee:

If you implement what I teach you in this program, you WILL pass the CAPM exam.

And if you implement everything that is taught in the program and do not pass, **I will personally continue to coach you on a weekly basis until you pass.**

8 weeks program

What is included?

1. Weekly Coaching sessions - 8 x 60 minutes - 1-on-1.
2. Customized Study Plan
3. Mock Exam Simulator included – Two Complete Full Exams
4. CAPM application assistance
5. Mastering 49 processes
6. ITTO secret
7. EEF/OPA exercise booklet; PM plans vs Project documents
8. Explaining confusing terms of waterfall methodology
9. Agile basics
10. CAPM study notes, covering all knowledge areas
11. Answers to all your questions
12. Unlimited email support
13. Sessions will be recorded
14. CAPM Lexicon/Flashcards
15. Daily follow-up

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You need help with Exam Prep?
I'm happy to work with You ☺

CAPM PRO

Join

Join to gain access to weekly study session videos, exam prep materials and more. Watch sessions anytime and never mis previous live recordings.

- Unlock exclusive access to Weekly Study Group Session Videos
- Unlock exclusive access to Weekly Study Group Session Slides/Materials
- Exclusive access of 700+ questions
- Two Complete Full Exams
- Learning Plan - Standard 8 Weeks or 10 Weeks Study Plan
- Access to full library of posts: Questions/Study Tips/Lexicon
- Flashcards
- ITTO exercise workbook
- Bite sized learning videos: ITTO Secret, Agile Basics, Confusing Terms
- Trainings: Risk management, People domain - Resources, Communication, People, Waterfall Deep Dive
- 50+ on-demand videos

8 weeks prep program

Join

What is included:

1. Weekly Coaching sessions - 8 x 60 minutes - 1-on-1,
2. Personalized Study Plan,
3. Defining Exam Strategy
4. Mock Exam Simulator included,
5. Two Complete Full Exams,
6. CAPM application assistance,
7. Explanations through real-life examples
8. Agile mindset clarification - Adaptive Cycle
9. Clarifying Business Analysis
10. Mastering "Waterfall"/Predictive methodology - Processes/ITTOs
11. Exercise books - EEF/OPA, PM plans vs Project documents
12. PMBOK 7 overview and clarification
13. Explaining confusing terms of waterfall methodology,
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16. Sessions will be recorded
17. CAPM Lexicon/Flashcards
18. Daily follow-up
19. Payment plan available

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CAPM REFERENCES

PMI CAPM page

- https://www.pmi.org/certifications/types/certified-associate-capm/exam-prep/online/requirements

Exam Content Outline

- https://www.pmi.org/-/media/pmi/documents/public/pdf/certifications/certified-associate-project-management-exam-outline.pdf?v=de3b7977-a7dc-402a-bae4-ed78992e8a87
- Handbook

https://www.pmi.org/-/media/pmi/documents/public/pdf/certifications/certified-associate-project-management-handbook.pdf?v=cb3714b1-3344-4231-af2e-a131a536adce

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Success Story – Alfred & Joshua

- Exam date: **Alfred**: Dec 7th, did it online; **Josh**: Dec 1st, did it online
- When did you started exam prep? **Alfred**: started in Nov, only 1 month; **Josh**: started in Sep, 2 months prep
- Prep materials: **Alfred**: Joseph Philipps Udemy course, Gabor Weekly Study Group ☺; **Josh**: Joseph Philipps Udemy course, Gabor Weekly Study Group ☺, attended 1on1 call - very little focus on PMI books
- What was your passing %? **Alfred**: full mock test 70-79%; **Josh**: full mock test 87%
- Exam experience? **Alfred**: questions are "complicated", took a break, finished exam by 2 hrs and 15 min; **Josh**: exam finished in 2 hrs 45 min; exam was mentally difficult; 2-3 drag & drop
- Lesson learned: doing it at home make sure "checklist"(environment) is completed – advise: to do the exam in test center; CAPM questions were more situational; do not flag too many questions for review; use elimination technique; joining study group and all the sharing and able to ask questions

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Success Story – Yogesh

- Exam date: 28/10/2023, went to test center, got results right away
- When did you started exam prep? Started before(June) exam format changed; Joined study group by August
- Prep materials: Andrew Ramdayal CAPM course, Pocket Prep Pro, also PM-Prepcast
- How the study group made a difference? Discussions, question explanations, drag & drop questions, understanding concept
- What was your passing %? 75-82%
- Exam experience? Going test center is must have; utilized the break, finished 30 min earlier
- Lesson learned: Had a 1-on-1 call with Gabor; followed exam strategy we discussed; 8 weeks study plan was very useful; More questions you do it helps you to better concepts do not timed questions prior the exam, instead just do more practice questions, got few(6) earned value questions

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Success Story – Alesya

- Exam date: 12/9/2023; went to test center
- When did you started exam prep? Mid July – 8 weeks
- Prep materials: PMI course, PMI books, PMI questions
- Joined 1-on-1 coaching problem with Gabor
- How the study group made a difference? Joined July and wanted to prepare in 4 weeks initially. Study group provided lots of clarity.
- What was your passing %? Started at 50% and went up to 77-78%
- Exam experience? Lesson learned: “do as many questions as possible before the exam”; You need to practice questions a lot; 2 calculations, BA questions, Agile questions were basic questions(terms, definitions)
- LL: not panic, be consistent, do not “over-learn”(do try to be CAPM professor)

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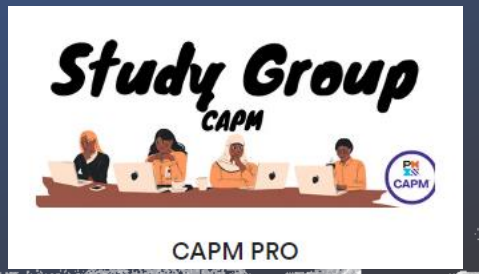
Success Story – Carolina



- Exam date: 5/9/2023, test center;
- When did you started exam prep? Started mid-June; Did google course before; Studied few hours per day
- Prep materials: Ricardo Vargas PMBOK6 video; PMBOK6 book; got Joseph Philipps course on Udemy; Pocket prep app PRO version;
- How the study group made a difference? Joined June 20th, had great experience ☺, attended weekly, also FREE call was useful
- What was your passing %? Around 76%-78%, highest 82%
- Exam experience? Was easier than expected ☺; calculation questions around 5(only basics); 1 x drag & drop; 2 x multiple choice answer; BA: requirements handling, managing stakeholders

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Success Story – Mariah

- Exam date: 29/07/2023 – NEW Format ☺, did the exam online
- When did you started exam prep? Started January 2023, did google certificate in May, and then joined weekly study group
- Prep materials: all PMI books, Peter Landini book, got Joseph Philipps course, Gabor mock exam on Udemy, Scrum Guru mock on Udemy, Ricardo Vargas pmbok6 and pmbok7 videos
- How study group made a difference? It provided clarity, exam format, resources, explanations
- What was your passing %? 75-80%
- Exam experience? Exam was challenging, used the whole 3 hours, questions were situational, 2-3 calculation questions, few ITTOs, Agile questions were simple, lot of business analysis question

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Success Story – Erin Cooper/ Priscilla Moreno

- Exam date:
  - Erin: exam June 2nd did it remotely
  - Prisc.: exam June 5th did it test center – was a 2nd try, due to moving away from desk
- When did you started exam prep?
  - Erin: started December 2022, committed from January – 5 months
  - Prisc.: started last year tried for pilot; more committed from March – 3 months
- Prep materials:
  - Erin: got PMI basics course; got Joseph Philipps course(did lots of videos) + Gabor questions/study groups
  - Prisc.: read PMBOK6; Rita book; Ricardo Vargas video, questions from PM learning + Gabor questions/study groups/ITTOs
- How study group made a difference?
  - Erin: joined in January 2023 ; Prisc.: joined in May 2023
- What was your passing %?
  - Erin: 86% - did 50 question blocks ; Prisc.: 79% - did 50 question blocks
- Exam experience?
  - Erin: 2 calculation q's; 1 drag and drop; 1 multiple choice with 2 answers; many agile questions(general q's);
  - Prisc.: 3 drag and drop; 3 calculation q's; many agile questions(general q's); lots of ITTOs

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Success Story – Roya

- Exam date: Feb 8 – did it in test center – received head-phones – did not do any breaks
- When did you started exam prep? Started study in November; 2 x times a week did 3 hours session;
- Prep materials: Company paid PMI course + test question;
- How study group made a difference? Started attending regularly from November; Question explanation;
- What was your passing %? Around 83%
- Exam experience? Took the full 3 hours; flagged 20 questions for review; some questions were similar; Similar questions like we discussed on Study Group; agile questions: around 5 in total

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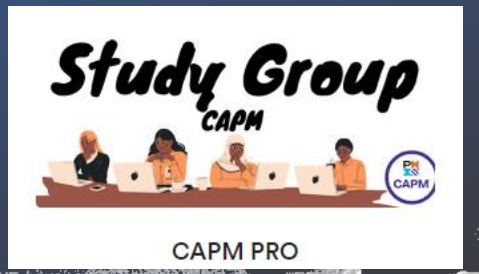
Success Story – Fairouz



- Exam date:
- When did you started exam prep?
- Prep materials:
- How the study group made a difference?
- When you joined PRO study group and why?
- What was your passing %?
- Exam experience?

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Success Story – Emma Yuen

- Exam date: Apr 6, went into a test center --- used 50q-50q-50q strategy
- When did you started exam prep? Started by end of 2022, but committed by Feb 2023
- Study days: 6 days a week ---- Study duration: 1 to 3 hours
- Prep materials: PMI prep course which included a simulator; used Gabor simulator(Udemy); joined the PRO study group
- How study group made a difference? In terms of understanding the PMI way of thinking; the mindset
- What was your passing %? Hit 80% mark
- Exam experience? Only 3 calculation questions; You need strong knowledge and understand “big picture”

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Success Story – Jennifer Smith

- Exam date:
- When did you started exam prep?
- Prep materials:
- How study group made a difference?
- What was your passing %?
- Exam experience?

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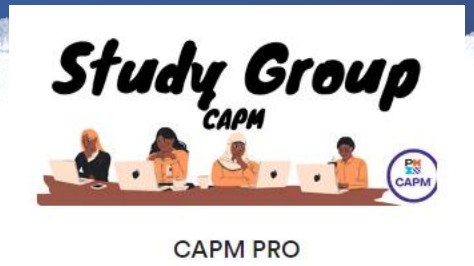

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